



# WASHINGTON STATE LEADERSHIP BOARD

120 Union Ave SE • Suite 103 #A • Olympia, WA 98501

## REQUEST FOR PUBLIC RECORDS

NAME \_\_\_\_\_ DATE \_\_\_\_\_

E-MAIL \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_

Please be as specific as possible when requesting records. **Providing specific information will allow us to process your request more efficiently.** When possible, please provide a timeline (date/year to date/year).

<b>Description of Records:</b>	
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**\*\*By submitting this request, you agree any records requesting lists of individuals will **NOT** be used for commercial purposes.**

\_\_\_\_\_  
**Signature** *(not required if emailing this request)*

**Thank you for allowing us to assist you with your records request!**

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### SEND TO:

**EMAIL (PREFERRED):**

[INFO@WSLB.WA.GOV](mailto:INFO@WSLB.WA.GOV)

**MAIL TO:**

WA State Leadership Board  
PO BOX 362  
Olympia, WA 98507-0362