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1971

WASHINGTON STATE LEADERSHIP BOARD

RECOGNIZING LEADERS. CULTIVATING LEADERSHIP.

Quarterly Board Meeting Minutes (Q3)

Date: August 9, 2023

Time: 11 AM – 1 PM

Streaming Location:

Tumwater Timberline Library
Meeting Room

313 8th Avenue Southeast
Olympia, WA, 98501

1. Welcome/Call to order

The regular quarterly meeting of the Washington State Leadership Board (WSLB) was held at 11:00 a.m. with streaming available at Tumwater Timberline Library. It began at 11:04 a.m. and was presided over by President, Brian Moreno, with Conner Huey as Secretary.

2. Roll Call of Officers, Adoption of Agenda & Meeting Minutes

a. Roll Call

Member	Title	Pronouns	Org.	Present
Ex-Officio				
Governor Jay Inslee	Governor		Gov	
Lieutenant Governor Denny Heck	Lt. Governor		LTG	
Secretary of State Steve Hobbs	SOS		SOS	
Senator Claire Wilson	Senator		LEG	X
Senator Judy Warnick	Senator		LEG	X
Representative Skyler Rude	Representative		LEG	
Representative Joe Timmons	Representative		LEG	X
Dale Bright	Past President	He/Him/His		
Voting				
Brian Moreno	President	He/Him/His	WSLB	X
Colin Pierce	Vice-President	He/Him/His	WSLB	

EST.



1971

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Mary Cadera	Treasurer	She/Her/Hers	WSLB	
Conner Huey	Secretary	He/Him/His	WSLB	X
Chester Baldwin	Board Governance Committee Chair	He/Him/His	WSLB	
Andrea Ornelas	Boundless Committee Chair and At-Large	She/Her/Hers	WSLB	X
Olivia Sarriugarte	Compassion Committee Chair and At-Large	She/Her/Hers	WSLB	
Non - Voting				
Kyle Boyd	Director	He/Him/His		
Mark Gjurasic	Director	He/Him/His		X
Andrew Johnston	Director	He/Him/His		X
Vivian Song Maritz	Director	She/Her/Hers		X
Tiffany Turner	Director	She/Her/Hers		X
LaTasha Wortham	Director	She/Her/Hers		
Tony Yeung	Director	He/Him/His		X
Allison Ball	Director	She/Her/Hers		X
Suzanne Ames	Director			
Michael Meotti	Director			
Cynthia Tamayo	Director	She/Her/Hers		X
Brian Conde-Martinez	Program Alumni Director	He/Him/His		X
Reena Kaifa	Program Alumni Director	She/Her/Hers		
Maria Siguenza	Board Appointed Ex-Officio			X
Staff				
Audrey Baker	Executive Director	She/Her/Hers	WSLB	X
Amy Ubungen	Director of Programing	She/Her/Hers	WSLB	X
Claire Muehleisen	Programs Coordinator	She/Her/Hers	WSLB	X
Guests				
Paul Bitar	DES Senior Financial Consultant	He/Him/His	DES	X
Dallas Roberts	OLG Chief of Staff	He/Him/His	LTG	

3. Opening Comments

Co-President Brian Moreno highlights leadership in 'Washington State Leadership Board (WSLB) and encourages members to demonstrate and model leadership in WSLB Practices. As the board experiences change and expects more change, President Moreno encourages Board Members to elevate and raise leadership voices they have the privilege of collaborating with in their daily work.

EST.



1971

WASHINGTON STATE LEADERSHIP BOARD

RECOGNIZING LEADERS. CULTIVATING LEADERSHIP.

- a. President Moreno introduces new Directors!
 - o Michael Meotti serves as the Executive Director of the Washington Student Achievement Council (WSAC) -- Michael was also recently awarded the 2023 Exceptional Leader Award by The State Higher Education Executive Officers Association (SHEEO) of Portland, OR.
 - o Dr. Suzanne Ames serves as the President of Peninsula Community College (PCC).
 - o Ex-officio Maria Sigüenza serves as the Executive Director for the WA State Commission on Hispanic Affairs (CHA).

4. Treasurer's Report

The Treasurer's Report was presented by Executive Director of WSLB Audrey Baker, and Guest Paul Bitar Senior Financial Consultant at the Department of Enterprise.

- a. Executive Director Audrey Baker highlights the financial health of WSLB reporting performance in the black.
 - General Operating Fund (26H) as of 05/31/23 the YTD (year-to-date) expenditures for FY 23 total \$519,073.
 - As of 05/31/23, General Operating Fund (26H) has a total balance of \$414,700.72
 - License Plate Revenues (26J) as of 05/31/23 the YTD (year-to-date) revenue for FY 23 total \$129,870.70.
 - WSLB receives roughly \$140k from Licensing partnerships with Seattle Seahawks, Seattle Kraken, Seattle Mariners, Seattle Storm, and Seattle Sounders.
 - As of 05/31/23, WSLB is projected to spend \$637k from General Operating (26H) and an estimated \$23k from License Plate Revenues (26J).
- b. Executive Director Audrey Baker noted that these numbers do not reflect June 2023 expenditures as the financial team is still working to close out the fiscal year (FY) 23.
- c. As WSLB is still in its infancy, regarding its state agency status, it is expected that allocation adjustments will be made to accurately reflect the agency's spending.
 - Specific allocation adjustments will be made in categories that supersede their FY 23 budget. Examples include but are not limited to Attorney General Office Services, Team S.A.M (Sports and Mentoring) Programming, and Out-of-State Air Transportation. Paul Bitar Senior Financial Consultant at the

EST.



1971

WASHINGTON STATE LEADERSHIP BOARD

RECOGNIZING LEADERS. CULTIVATING LEADERSHIP.

Department of Enterprise highlights internal practices currently in place to uphold the integrity of WSLB and its application of State Accounting Rules.

- Senior Financial Consultant Bitar does not expect any issues regarding future audits. Due to the unique nature of WSLB functions, Bitar expects WSLB's paper trail will play an integral and pertinent role in the audit process.

5. Guest Speakers

The Board was joined by the Global Services España Team, members include Javi (English Teacher), Javier (History Teacher), and Cesar (Programming Lead) who are visiting us from World Fellows España. The Global Services Team also brought an international student representative who is participating in the Domestic Pilot Program presented.

a. The Ripple

- The Global Services Team introduced and discussed the Domestic Pilot Program. The Domestic Program provides a cultural component domestically. Students will participate in sessions with their counterparts visiting from the World Fellows España program – providing all students the opportunity to be culturally and linguistically immersed.
- España Programming Lead Cesar introduced the impact of the Domestic Pilot Program for both international and domestic participants, benefits include a development of cultural awareness, social engagement, and perspective.
- The student representative was able to share their experience as an international student who has participated in the program for 2 years. The student commented that their English, cultural appreciation, and environmental awareness all improved during their participation.

b. Q & A and discussion

- No questions were presented by Board Members. WSLB Executive Director Audrey Baker asked the Global Services Team to highlight some of the demonstrations of leadership displayed by WA World Fellow (WWF) students who have had the privilege of participating in both the Spain and the U.S. WWF programs. Some specific highlights include the development of social interaction, cultural attitudes, and language immersion.

6. Executive Committee Report

The Executive Committee Report was presented by Co-President Brian Moreno.

a. Organizational Vision

EST.



1971

WASHINGTON STATE LEADERSHIP BOARD

RECOGNIZING LEADERS. CULTIVATING LEADERSHIP.

- In November, the Board will be dedicating upfront time and energy (in-person) to crafting the vision and mission of the Washington State Leadership Board (WSLB). The hope is to reflect on how the Board plays a pertinent role in crafting leadership throughout WA state -- while centering our stakeholders, programming, and organizational goals.
- As we approach the Board's in-person Strategic Planning Session, please email Executive Director Audrey Baker with potential venue suggestions.
- Please remember as a WA State Trustee Agency, Board Members are eligible for reimbursements for travel/lodging (maximums subject to OFM per diems).

b. Board Member Survey

- Co-President Brian Moreno distributed a brief 20-minute survey to Board Members to gauge what engagement will look like moving forward.

7. Announcements

Executive Director Audrey Baker and Administrative Assistant Claire Muehleisen lead an interactive programming history trivia using *Kahoot!* (a game-based learning platform).

- a. Programming updates via Kahoot

8. Public Comment

- a. No public comment was made.

9. Closing Remarks & Adjournment

An open space was provided for Representatives, Board Members and Directors to make comment.

Co-President, Brian Moreno moved that the meeting be adjourned, and this was unanimously agreed upon at 12:31 p.m.

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1971

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MINUTES SUBMITTED BY:

Grace Ramos-Cartagena

Grace Ramos-Cartagena, Operations Manager

MINUTES APPROVED BY:

Conner Huey

Conner Huey, WSLB Secretary

Brian Moreno

Brian Moreno, WSLB President

