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WASHINGTON STATE LEADERSHIP BOARD

RECOGNIZING LEADERS. CULTIVATING LEADERSHIP.

Quarterly Board Meeting Minutes (Q2)

Date: May 10, 2023

Time: 11 AM – 1 PM

Streaming Location:
Olympia Timberline Library
Meeting Room
313 8th Ave SE
Olympia, WA 98501

1. Welcome

- 11:06AM
- Vice-President Colin Pierce called the meeting to order.

2. Roll Call of Officers, Adoption of Agenda & Meeting Minutes

a) Roll call

Member	Title	Pronouns	Organization	Present
Ex-Officio				
Governor Jay Inslee	Governor		Gov	
Lieutenant Governor Denny Heck	Lt. Governor		LTG	
Secretary of State Steve Hobbs	SOS		SOS	
Senator Claire Wilson	Senator		LEG	x
Senator Judy Warnick	Senator		LEG	x
Representative Skyler Rude	Representative		LEG	
Voting				
Dale Bright	President	He/Him/His	WSLB	
Colin Pierce	Vice-President, Committee Chair	He/Him/His	WSLB	x
Mary Cadera	Treasurer	She/Her/Hers	WSLB	x
Conner Huey	Secretary	He/Him/His	WSLB	x



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Chester Baldwin	Committee Chair	He/Him/His	WSLB	
Cheryl Crow	Committee Chair	She/Her/Hers	WSLB	x
Olivia Sarriugarte	At-Large	She/Her/Hers	WSLB	
Non - Voting				
Kyle Boyd	Director	He/Him/His	WSLB	
Mark Gjurasic	Director	He/Him/His	WSLB	x
Andrea Ornelas	Director	She/Her/Hers	WSLB	x
Andrew Johnston	Director	He/Him/His	WSLB	x
Vivian Song Maritz	Director	She/Her/Hers	WSLB	
Brian Moreno	Director	He/Him/His	WSLB	x
Tiffany Turner	Director	She/Her/Hers	WSLB	x
LaTasha Wortham	Director	She/Her/Hers	WSLB	
Tony Yeung	Director	He/Him/His	WSLB	x
Allison Ball	Director	She/Her/Hers	WSLB	x
Cynthia Tamayo	Director	She/Her/Hers	WSLB	x
Brian Conde-Martinez	Program Alumni Director	He/Him/His	WSLB	x
Reena Kaifa	Program Alumni Director	She/Her/Hers	WSLB	
Staff				
Audrey Baker	Executive Director	She/Her/Hers	WSLB	x
Amy Ubungen	Director of Programming	She/Her/Hers	WSLB	x
Claire Muehleisen	Administrative Assistant	She/Her/Hers	WSLB	x
Guests				
Paul Bitar	DES Senior Financial Consultant	He/Him/His	DES	
Dallas Roberts	OLG Chief of Staff	He/Him/His	Lt. Gov.	
Randy Bolerjack	Deputy Secretary of State	He/Him/His	SOS	
Yareli Farias	Compassion Scholar	She/Her/Hers	Student	
Kay'lisha Fields-Garcia	Compassion Scholar	She/Her/Hers	Student	x
Ariana Vargas	Compassion Scholar	She/Her/Hers	Student	x

b) Adoption of Agenda

- Vice-President Pierce asked for a motion to adopt agenda.
- **Motion:** Tiffany Turner
- **Second:** Brian Moreno
- **No discussion.**
- **Ayes have it, motion carries.**

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c) Adoption of February 8, 2023, Board Meeting Minutes.

- Vice-President Pierce requested a motion to adopt Q1 Board Meeting Minutes.
 - **Motion:** Mary Cadera
 - **Second:** Cheryl Crow
 - **No discussion.**
 - **Ayes have it, motion carries.**

3. President's Remarks

- Vice-President Pierce addressed the attendees, expressing gratitude for the commitment shown during the recent transitions. He welcomed the WSLB's newest Ex-Officio member, Senator Judy Warnick and invited her to say a few words.
- Senator Warnick expressed her excitement about joining the board and her interest in the organization's work.
- Vice-President Pierce then introduced the WSLB's newest Board members, Director Allison Ball and Director Cynthia Tamayo, allowing them to introduce themselves in alphabetical order.
- Director Ball thanked Vice-President Pierce and the board for their warm welcome and provided an overview of her background.
- Director Tamayo then introduced herself, mentioning her origins and her role as a mentor for the Compassion Scholars program.
- Vice-President Pierce proceeded to welcome the new Program Alumni Directors, Reena Kaifa and Brian Conde-Martinez, and gave Director Brian Conde-Martinez an opportunity to introduce himself.
- Director Conde-Martinez expressed his gratitude to the Board and his enthusiasm for joining, noting that he was an alumnus of the Washington World Fellows program.
- Vice-President Pierce then thanked the current and exiting board members, particularly acknowledging the assistance and advocacy of Ex Officio members during the recent legislative session. He also recognized Director Chester Baldwin and Director Mark Gjurasic for their significant contributions in securing additional funding.
- Vice-President Pierce continued with his introductory remarks, and informed the attendees about the guest speakers, Ariana Vargas, and Kay'lisha Fields-Garcia, two of the 2023 Compassion Scholars. He invited them to share their experiences in the program.
- Kay'lisha thanked the Board and recounted her experiences in Spain with the Compassion Scholars program. She mentioned her learnings and her familiarity with the country. She also discussed her Compassion Service project and noted that while she is from Tacoma, she will be implementing her project at Central Washington University, where she is currently attending. Kay'lisha went on to explain that her service project involved creating a table for

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- food, clothes, and resources. She expressed her desire to link other projects and programs to create a network of resource availability.
- Senator Wilson asked if Kay'lisha was aware of the Higher Education Basic Needs Group and invited Kay'lisha to reach out to her after the meeting to get connected with relevant resources and people.
 - Vice-President Pierce thanked Senator Wilson and invited Ariana Vargas to speak about her experience with the Compassion Scholars program.
 - Ariana thanked the Board and explained her project, which focused on the lack of resources available for immigrant youth in the lower Yakima Valley. She mentioned her plan to provide resources and access to the WAFSA and FAFSA.
 - Senator Warnick noted that she was the Senator for Kay'lisha's college district and mentioned her efforts in establishing more food banks. She welcomed Kay'lisha to reach out for more information.
 - Vice-President Pierce thanked the Scholars and welcomed the board to ask questions before the Scholars had to leave for class.
 - Amy Ubungen interjected to inform the Board members that Director Tamayo and Director Olivia Sarriguarte were mentors for Kay'lisha and Ariana.
 - Vice-President Pierce then centered on Director Cheryl Crow and her resignation from the Board, effective July 1. He praised her exceptional leadership and expressed gratitude for her contributions to the organization, noting that the WSLB wouldn't be where it was without her.
 - Director Conde-Martinez expressed his appreciation for Director Crow's support during his time in WWF and thanked her for being wonderful.
 - President Bright's resignation, effective July 1, was also acknowledged by Vice-President Pierce. He emphasized the deep gratitude he and the board felt for President Bright's efforts in transitioning the WSLB from a non-profit to a state agency.
 - Vice-President Pierce then informed the Board about two new Director positions opening and encouraged them to recommend suitable candidates.
 - Vice-President Pierce announced that Audrey Baker is officially the WSLB's new Executive Director. He congratulated her on her position and expressed gratitude for her acceptance.
 - Vice-President Price continued, mentioning the WSLB Programs Celebration Day held on April 22, 2023, which had a significant turnout of more than 120 people. He highlighted the presence of the WSLB's Global Services contractor, César Martinez Lorenzo, who flew in from Spain, and the Compassion mentors, including Jen Shaar from Virginia.
 - Vice-President Pierce concluded his President's Remarks by mentioning that WSLB staff attended a career fair in Kent, WA to promote the programs and establish connections. He thanked Director Andrew Johnston and the Seahawks for providing a football for staff to raffle off at the event. He then turned the meeting over to Executive Director Audrey Baker.



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4. Executive Director's Report

- Director Baker thanked Vice-President Pierce and the Board for appointing her to the position of Executive Director and emphasized her eagerness to continue to empower young leaders. She proceeded to outline her short-term and long-term goals, with the primary focus of expanding the WSLB staff size. Director Baker noted the need for another programming person and the availability of additional funding for a new FTE. Director Baker stated that she was working with HR on options and plans to onboard a new programs person in the summer of 2023.
- Director Baker highlighted the need to establish policies to mitigate risks faced by the WSLB.
- Director Baker also noted that expanding program offerings was another major priority, and the additional funding received in the 2023 legislative session would support this expansion.
- Director Baker concluded her report and expressed confidence that implementing these agenda items would position the WSLB for future success. She emphasized that there is still work to be done despite being implemented as a Trustee Agency.

5. Treasurer's Report

- Vice-President Pierce thanked Director Baker and handed the meeting over to Mary Cadera, WSLB Treasurer.
- Treasurer Cadera thanked Vice-President Pierce and reported that the WSLB was in excellent financial condition, with the License Plate account projected to end the fiscal year with over \$300,000, demonstrating effective budget management.
- Treasurer Cadera mentioned that the WSLB was awarded a budget expansion during the 2023 Legislative Session, which was a positive development.
- Treasurer Cadera finished her Treasurer's Report by inviting the Board to ask Paul Bitar, DES Senior Financial Consultant questions regarding the report.
- Vice President Pierce requested a motion to accept the Treasurer's Report.
 - **Motion:** Brian Moreno
 - **Second:** Tiffany Turner
 - **No discussion**
 - **Ayes have it, motion carries.**

6. Business

a) Upcoming Officer and Executive Committee Member Vacancies

- Vice-President Pierce moved on to the business of the meeting and highlighted that the Board Governance Committee had addressed vacancies in the WSLB Executive Committee.
- Vice-President Pierce mentioned the need for a new Board President, Boundless Committee Chair, and Compassion Scholars Committee Chair.

b) President (effective July 1, 2023)

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- Vice-President Pierced noted that Director Brian Moreno expressed interest in taking on the role of President, and discussions had taken place with Director Baker about a Co-Presidency.
- Vice-President Pierce stated that he would remain Vice-President and share duties with Director Moreno, fostering a collaborative presidency.
- Director Moreno thanked Vice-President Pierce and noted his previous experience with collaborative co-presidencies at the Commission on Hispanic Affairs.
- Vice President Pierce expressed his excitement about Director Moreno taking over the presidency and the prospect of working together. He then solicited a motion for Director Moreno as President of the WSLB.
 - **Motion:** Tiffany Turner
 - **Second:** Mary Cadera
 - **Discussion:** Director Crow expressed her familiarity with Director Moreno and her excitement about him becoming President, endorsing the co-presidency arrangement. She thirded the motion.
 - **Ayes have it, motion carries.**

c) Boundless Washington Committee Chair (effective July 1, 2023)

- Vice-President Pierce continued the elections, he put forth Director Andrea Ornelas for the Boundless Committee Chair and asked her to address the Board.
- Director Ornelas expressed her desire to become more involved with the WSLB, she noted her participation in mentoring young people in different high schools and her work with ANEW.
- Vice – President Pierce asked for a motion to accept Director Ornelas as Boundless Committee Chair.
 - **Motion:** Tiffany Turner
 - **Second:** Brian Moreno
 - **No discussion**
 - **Ayes have it, motion carries.**

d) Compassion Scholars Committee Chair (Effective immediately)

- Vice-President Pierce moved on to the final election. He nominated Director Sarriugarte for the Compassion Scholars Committee Chair, noting that she would remain the At-Large member of the Executive Committee. He asked for a motion to accept Director Sarriugarte as Compassion Scholars Committee Chair.
 - **Motion:** Tiffany Turner
 - **Second:** Mary Cadera
 - **No discussion**
 - **Ayes have it, motion carries.**

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7. Committee Reports

a) Executive Committee

- Vice-President Pierce began the Committee Reports by reviewing the Executive Committee meeting earlier in the month. He informed the Board that the new directors had been added to the following committees:
 - Allison Ball
 - Compassion Scholars
 - Washington World Fellows
 - Legislative Affairs
 - Cynthia Tamayo
 - Compassion Scholars
 - Boundless Washington
 - Legislative Affairs
 - Reena Kaifa
 - Washington World Fellows
 - Brian Conde Martinez
 - Compassion Scholars
- Vice-President Pierce highlighted that the Executive Committee had also accepted two additional Team S.A.M Grant recipients.
- The committee also approved the Adult Mentor Compassion Policy and appointed a new Executive Director through a search committee process. After a thorough review of the candidates, Audrey Baker was selected as the top candidate.
- Audrey Baker has been with the WSLB since 2020, and previously served as Director of Operations and Development.
- Vice-President Pierce turned the meeting over to Director Baker, who presented a slideshow of the Programs Celebration Day.
- Vice-President Pierce expressed his appreciation for the Programs Celebration Day, noting its success and the importance of involving people with the organization's work.
- Vice-President Pierce invited Director Crow to give the Team S.A.M/Boundless report.

b) Boundless/Team S.A.M

- Director Crow started her report by informing the Board that the two new Boundless WA students had joined the Programs Celebration Day and participated in their first Leadership Curriculum Zoom meeting.
- She noted that the Boundless Cohort planned to attend the No Barriers Summit in Copper Mountain, CO in late August.
- Director Crow moved on to Team S.A.M and shared that WSLB staff were in the process of distributing grants to the first two recipients. She announced that the Boundless/Team S.A.M committee recommended to award two additional \$5,000 grants to Spokane Youth Sports Association – a non-profit that aims to provide sports activities for all youth where everyone plays, develops skills, is taught good sportsmanship, and learns the value of being

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a team player – and to DJH Kids and Community Center (DBA Ilwaco Youth Sports) – a nonprofit that aims to strengthen the foundations of its community by offering developmental programs that connect youth with mentors and leaders, by providing access to facilities which afford the community the opportunity to engage in recreational, sports-related, and community-driven activities in a fun environment, and to foster, nourish, and provide for the safety, health, and welfare of youth.

- Director Crow concluded her report by noting that the distribution of those grants exhausted the WSLB’s grant funds for fiscal year 23 and the committee would begin reviewing grant applications at the beginning of fiscal year 24 (July 1, 2023).
- Vice-President Pierce thanked Director Crow for her report and called upon Director Sarriugarte to share the Compassion Scholars report.

c) Compassion Scholars

- Director Sarriugarte thanked Vice-President Pierce and described the success of the Compassion Scholars 2023 trip, mentioning their work with the Rioja Red Cross and their focus on immigration.
- She explained that the Compassion Scholars students are now involved in creating their own service projects and have regular meetings with their mentors to access their knowledge and expertise.
- Director Baker shared a slideshow from the Compassion Scholars 2023 trip.
- Director Sarriugarte finished her report by informing the Board that the applications for the 2024 Cohort of the Compassion Scholars would open next fall.
- Senator Wilson inquired about the availability of seed money for Compassion Scholars projects, she noted that while many projects rely on connections and community support, some may require initial funding.
- Director Sarriugarte agreed with Senator Wilson and assured her that they would take her comments back to the committee for discussion.

d) Washington World Fellows

- Vice-President Pierce proceeded with the Washington World Fellows (WWF) report. He announced that the WWF seniors had all received their college acceptances and he invited Amy Ubungen to share notable acceptances.
- Amy Ubungen highlighted that one of the World Fellows was accepted into Harvard and that a large population of the cohort would be attending University of Washington without loans.
- Vice-President Pierce informed the Board that the WWF Juniors would be in Spain from June 23, 2023, to July 29th, 2023. He noted that the annual summit would take place on July 10th and 11th and would be run by a new team member from the Global Services Team.
- He continued, announcing that the new cohort of Sophomores was officially welcomed at the Programs Celebration Day on April 22nd, and they are already bonding and engaging with each other.

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- Vice-President Pierce concluded his report by noting that the additional funding within the decision package has allowed for programming expansions. He specified that some of those funds would be used to create a college boot camp for students in August, as well as to develop the idea of a group of fellows that does not travel but participates in a global leadership program domestically.
- Senator Wilson asked if the WSLB had been able to make a connection between WWF and the Legislative Youth Advisory Council (LYAC).
- Vice-President Pierce thanked the Senator for her idea and invited Director Baker to address Senator Wilson's Question.
- Director Baker emphasized that a collaboration between WWF and LYAC had discussed and the WSLB was keen to explore that connection.
- Senator Wilson suggested exploring opportunities to connect with the Student School Board as well.
- Vice-President Pierce thanked the Senator and reemphasized the WSLB's excitement for growth possibilities.

e) Honors (Ad Hoc Committee)

- Vice-President Pierce moved on to the Honors Committee. He noted that in the past, the WSLB had an Ad Hoc Honors Committee to plan for the annual Washington Leadership Awards, and that the WSLB was now looking to appoint a Chair to this committee, as well as a minimum of three members. He invited Board members to take some time to think about volunteering for the committee.

f) Legislative Affairs (Ad Hoc Committee)

- Director Gjurasic provided the Legislative Affairs Committee report, highlighting the success of the Day on the Hill Event held in February. He expressed his belief in continuing the program and thanked Senator Wilson and Senator Warnick for their support of the WSLB's funding during the latest legislative session.
- Director Gjurasic took a moment to welcome new directors, Director Tamayo and Director Ball and emphasized the importance of continuing the work of the Legislative Affairs Committee.
- Senator Wilson suggested introducing a resolution with Senator Warnick about the WSLB and involving students in the process during the next Day on the Hill.
- Director Baker thanked Senator Wilson and assured her that she would reach out to her regarding the resolution.

g) Board Governance

- Vice-President Pierce concluded the Committee Reports by presenting the Board Governance Committee report. He noted that the Committee reviewed the two new director applications, as well as the Program Alumni directors. The committee also reviewed the Compassion Mentors Policy and an Ethical Conduct Policy.

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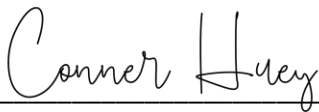
- He finished his report by informing the Board that there would be an annual review of the Agency Bylaws in the coming months and noted that there were two director vacancies.

8. Public Comment & Good of the Order

- **No Public Comment**
- **No Good of the Order**

9. Closing Remarks & Adjournment

- Vice-President Pierce concluded the meeting by expressing gratitude for the organization's current state and its promising future. He then requested a motion to Adjourn.
- **Motion:** Olivia Sarriugarte
- **Second:** Mary Cadera
- **Ayes have it, motion carries**
- **Meeting adjourned at 12:25PM**



Conner Huey, WSLB Secretary



Brian Moreno, WSLB President